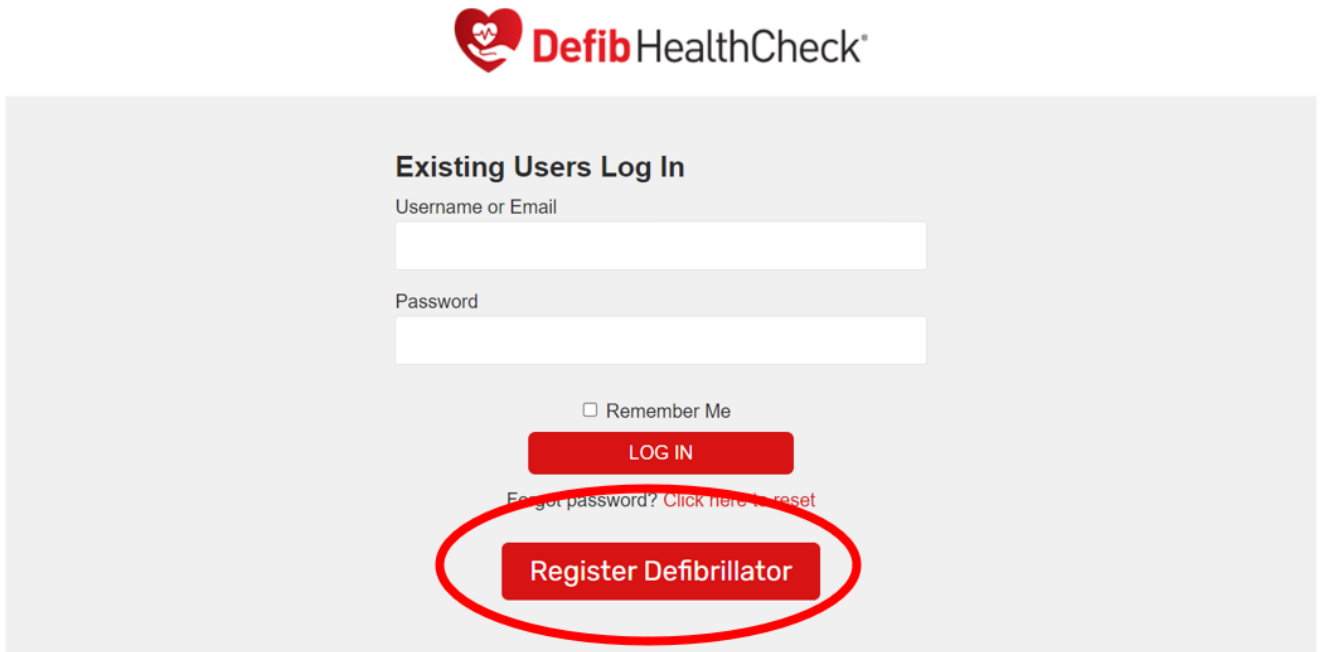


## Registering a Defibrillator on the **Defib HealthCheck™** Portal

Registering a defibrillator will create a **Defib** HealthCheck™ account for you. The portal is a *one stop* point of reference for you to oversee your defibrillator(s). The **Defib** HealthCheck™ is a handy tool that will assist you to review and manage your defibrillator(s) including consumables such as pads and batteries.

### How to Register a Defibrillator and Complete a **Defib** HealthCheck™

1) Go to <https://www.defibhealthcheck.com.au> and click on the button "**Register Defibrillator**"



**Defib HealthCheck™**

### Existing Users Log In

Username or Email

Password

Remember Me

**LOG IN**

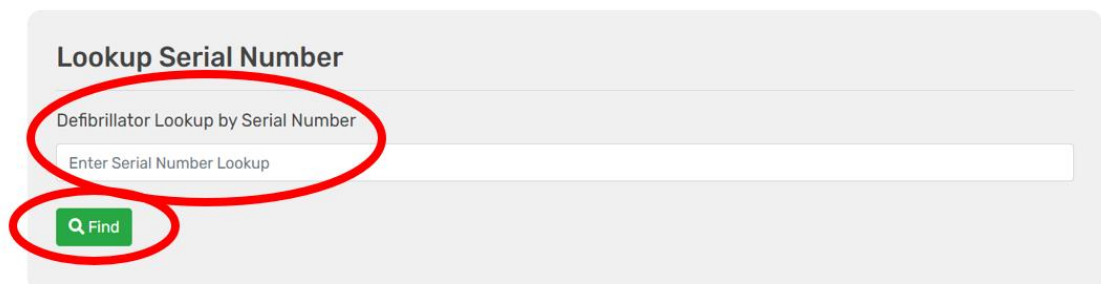
[Forgot password? Click here to reset](#)

**Register Defibrillator**

2) Enter your Defibrillator Serial Number and Click "**Find**" button. The serial number is located on the back of the unit.



## REGISTER DEFIBRILLATOR FORM



### Lookup Serial Number

Defibrillator Lookup by Serial Number

**Find**

3) If serial number is not found, please click the 'x' and complete registration form.

The screenshot shows the 'REGISTER DEFIBRILLATOR FORM' with the Defib HealthCheck logo. A red circle highlights a white error message box that says 'Serial Number Not Found.' with a small 'x' icon in the top right corner. Below the error message is the 'Customer Details' section, which includes input fields for Company Name, Branch Name, First Name, Last Name, Address Line 1, and Address Line 2.



## REGISTER DEFIBRILLATOR FORM



This screenshot shows the 'Customer Details' section of the registration form. Red arrows point to the input fields for Company Name, Branch Name, First Name, Last Name, Address Line 1, and Address Line 2.

4) Once user information is completed, please click button "Next"

This screenshot shows the final part of the registration form, including fields for Country (set to Australia), Work Email, Personal Email, Work Phone, Mobile, Username, and Password. At the bottom, the 'Next' button is circled in red, along with a 'Cancel' button.

5) Your defibrillator serial number should auto populate. Enter the following as a minimum:

- \* Defibrillator Brand
- \* Defibrillator Model
- \* The 'Purchase date' you purchased the defibrillator (if known)
- \* Adult pads Expiry Date
- \* Adult pads Lot number

In addition to the above information, complete as many of the information fields as possible. This will help to maintain a thorough record for each of your defibrillators.



## REGISTER DEFIBRILLATOR FORM



### Defibrillator Information

Serial Number (\*)  
X23ABC1234

Brand (\*)  
Select Brand

Model (\*)  
[Dropdown]

Manufacture Year  
[Dropdown]

Location  
Enter Location

### Warranty

Purchase Date  
Enter Purchase Date

Warranty Expiry  
N/A

### Unit Battery

Installed Date (if known)  
Enter Installed Date

Est Battery Life (% time left)  
N/A

Battery Lot Number  
[Input]

Battery Serial Number (if known)  
[Input]

### Unit Defibrillation pads

Adult Pad Expiry Date  
Enter Adult Pad Expiry Date ( dd/mm/yyyy )

Adult Pad Lot Number  
[Input]

Paediatric Pad Expiry Date (Optional)  
Enter Paediatric Pad Expiry Date ( dd/mm/yyyy )

Paediatric Pad Lot Number  
[Input]

Universal/Uni-pads (Adult/Paediatric) Expiry Date (Optional)  
Enter Universal Pad Expiry Date ( dd/mm/yyyy )

Universal/Uni-pads (Adult/Paediatric) Lot Number  
[Input]

6) Please click "Submit" button to finalize registration.

7) Please click "OK" to complete registration

www.defibhealthcheck.com.au says  
Submit Register Defibrillator Successfully.

Battery Lot Number  
220401

**Unit Defibrillation pads**

|                                                                                                                |                                                  |
|----------------------------------------------------------------------------------------------------------------|--------------------------------------------------|
| Adult Pad Expiry Date<br>01/07/2025                                                                            | Adult Pad Lot Number<br>A5633                    |
| Paediatric Pad Expiry Date (Optional)<br>Enter Paediatric Pad Expiry Date ( dd/mm/yyyy )                       | Paediatric Pad Lot Number                        |
| Universal/Uni-pads (Adult/Paediatric) Expiry Date (Optional)<br>Enter Universal Pad Expiry Date ( dd/mm/yyyy ) | Universal/Uni-pads (Adult/Paediatric) Lot Number |

8) Once you submit your registration, you will receive a "Registration Complete" page and an email will be sent to you shortly with your login details to login to the Client Portal.



## THANK YOU - REGISTRATION COMPLETE




Thank you for Registering your Defibrillator with us.  
You will receive an email shortly with your login details should you require to edit/view your details.

Contact us: [info@defibhealthcheck.com.au](mailto:info@defibhealthcheck.com.au)

## Logging into the Client Portal

Go to <https://www.defibhealthcheck.com.au> and enter **registered email address and password** and click "Login".


If you have forgotten your password, click on "Forgot Password" to reset your password.

  
**Existing Users Log In**  
Username or Email  
  
Password  
  
 Remember Me  
**LOG IN**  
Forgot password? [Click here to reset](#)  
**Register Defibrillator**

## Client Dashboard

### 1) Welcome to your Client Dashboard – home page

**Client Home**  
Defib HealthCheck  
My Defibrillator  
Shop Consumables  
Edit User Information  
Logout


  
**CLIENT HOME**  
— ECG —

HI DEFIB SCA

**Welcome to your Defib HealthCheck™ Portal!**

1. Please click on "**Edit User Information**" and update your details as required.
2. Please click on "**My Defibrillator**" on the left menu to:
  - Review your registered defibrillator. If your defibrillator (AED/defib) does not appear, then add your defibrillator by clicking on the green "**Add defibrillator**" button found on the top right corner of the page.
  - You can also add any spare consumables (pads/batteries) you have for your AED/defib.
  - If you have additional AEDs at your location, you can also add all of them for free.

If you are not able to access the link or have any enquiries, please email the Defib HealthCheck team at [info@defibhealthcheck.com.au](mailto:info@defibhealthcheck.com.au)

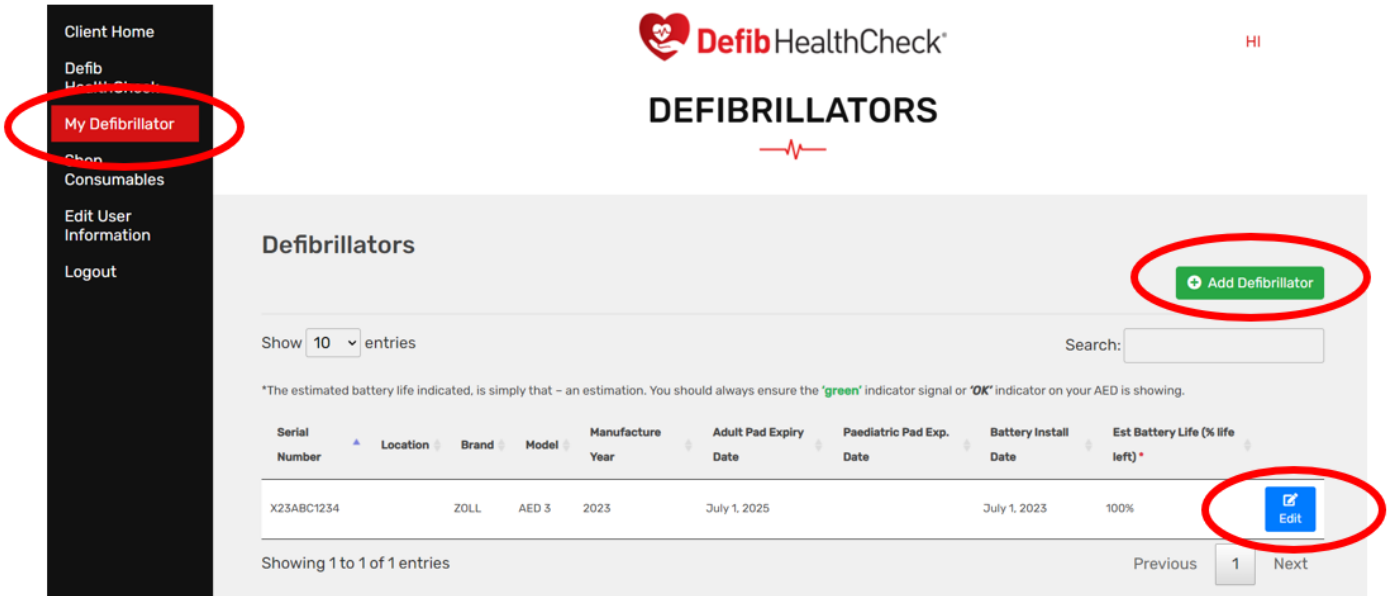


2) To add or edit your defibrillator(s)

Click **“My Defibrillator”** to view defibrillators registered under your account.

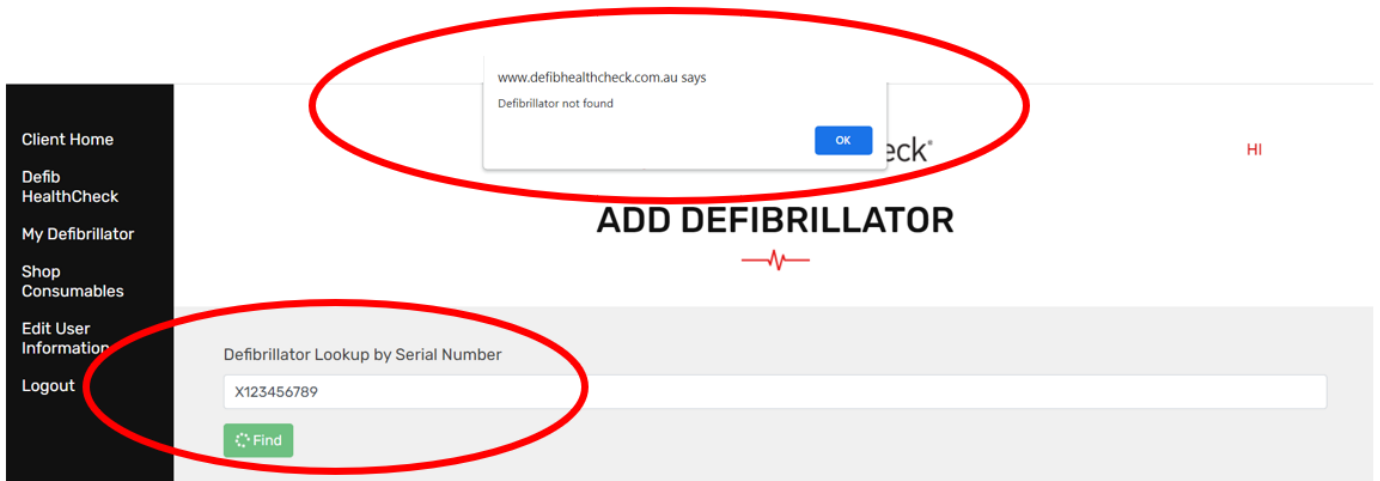
Click the blue **“Edit”** button to edit an existing defibrillator.

Click the green **“Add Defibrillator”** button to add a new defibrillator.



3) When adding a new defibrillator, firstly, enter the serial number and click **“Find”**

If the serial number is not found, it will show a message. Click **“OK”** to continue. You can still add a defibrillator if one is not found.



4) Enter details of the defibrillator.

Client Home  
Defib HealthCheck  
My Defibrillator  
Shop Consumables  
Edit User Information  
Logout

Defib HealthCheck® HI

## ADD DEFIBRILLATOR

Serial Number (\*)  
X123456789

Brand (\*) Model (\*)  
Select Brand [v] [v]

Manufacture Year Location  
[v] Enter Location

### Warranty

Purchase Date Warranty Expiry  
Enter Purchase Date [v]

5) Click the green "Create" button to save details and create the defibrillator.

Client Home  
Defib HealthCheck  
My Defibrillator  
Shop Consumables  
Edit User Information  
Logout

Defib HealthCheck® HI

Installed Date  
Enter Installed Date [v]

Battery Lot Number Battery Serial Number  
[v] [v]

### Unit Defibrillation pads

Adult Pad Expiry Date Adult Pad Lot Number  
Enter Adult Pad Expiry Date ( dd/mm/yyyy ) [v]

Paediatric Pad Expiry Date (Optional) Paediatric Pad Lot Number  
Enter Paediatric Pad Expiry Date ( dd/mm/yyyy ) [v]

Universal/Uni-pads (Adult/Paediatric) Expiry Date (Optional) Universal/Uni-pads (Adult/Paediatric) Lot Number  
Enter Universal Pad Expiry Date ( dd/mm/yyyy ) [v]

**Create** **Cancel** **Back to Register Defibrillators**

# Defib HealthCheck™

The Defib HealthCheck™ is a checklist to help ensure your defibrillator is maintained and working.

- 1) Click on Defib HealthCheck Menu option on the left menu
- 2) Click "Start" to complete the HealthCheck for a defibrillator.

The screenshot shows the Defib HealthCheck dashboard. On the left is a navigation menu with 'Defib HealthCheck' highlighted in red. The main content area features the Defib HealthCheck logo and the heading 'DEFIB HEALTH CHECK'. Below this is a 'Current' section with a table of entries. The table has columns for Serial Number, Location, Date Generated, Date Completed, and Status. One entry is visible with Serial Number X23ABC1234, Date Generated July 12, 2023, and Status NEW. A blue 'START' button is circled in red next to the 'NEW' status. The table also includes search and pagination controls.

| Serial Number | Location | Date Generated | Date Completed | Status |
|---------------|----------|----------------|----------------|--------|
| X23ABC1234    |          | July 12, 2023  |                | NEW    |

- 3) Please complete the questions below as per your defibrillator status

The screenshot shows the Defib HealthCheck questionnaire. The left navigation menu is visible. The main content area displays the Defib HealthCheck logo and the heading 'DEFIB HEALTH CHECK'. Below this is a 'Current' section with a table of entries. The table has columns for Serial Number, Location, Date Generated, Date Completed, and Status. One entry is visible with Serial Number X23ABC1234, Date Generated July 12, 2023, and Status NEW. A blue 'START' button is circled in red next to the 'NEW' status. The table also includes search and pagination controls.

Serial Number: X23ABC1234  
Location:  
Model: AED 3

**Details to be physically checked:**  
*The Defib HealthCheck is an additional service provide by the Defibshop. It is not intended to replace regular checking, training and familiarisation of your AED*

| Checked? Yes / No                                  |
|----------------------------------------------------|
| <input type="radio"/> Yes <input type="radio"/> No |
| <input type="radio"/> Yes <input type="radio"/> No |
| <input type="radio"/> Yes <input type="radio"/> No |
| <input type="radio"/> Yes <input type="radio"/> No |



4) Once all available details are entered, please click the green “Complete” button

The screenshot shows the 'Defib HealthCheck' form. On the left is a navigation menu with items: Client Home, Defib HealthCheck, My Defibrillator, Shop Consumables, Edit User Information, and Logout. The main form area contains the following sections:

- Check Green 'illuminated light or other unit "OK" in front of the unit. Yes No Hi
- If unit indicates a RED signal or indicator, please call Defibshop on 1300 729 575 immediately.
- Check expiry date of **Adult** defibrillation pads - record date here ->  Yes  No  
01/07/2025
- Check expiry date of **Paediatric** defibrillation pads - where applicable, and record date here ->  Yes  No  N/A  
[Empty date field]
- Check expiry date of **Universal/Uni-pads (Adult/Paediatric)** defibrillation pads - where applicable, and record date here ->  Yes  No  N/A  
[Empty date field]
- Battery / Batteries - Where possible, indicate the installed date.  Yes  No   
Unknown  
01/07/2023

At the bottom of the form are three buttons: a green 'Complete' button with a checkmark, a blue 'Save' button with a floppy disk icon, and a red 'Back' button with a circular arrow icon. The 'Complete' button and the four input fields (radio buttons and date boxes) are circled in red.

5) If unit indicates a **RED** signal or indicator, please call **Defibshop** on **1300 729 575** immediately to troubleshoot or order new pads and batteries.